Policies of the HITECH Workforce Program:

1) Students must abide by Walters State Community College’s policies including academic honesty and student responsibilities.

2) Students must have knowledge of basic computer software applications such as MS Word, Excel, and PowerPoint. In addition, students must maintain internet access and a valid email address for communication throughout the term of the program.

3) The non-refundable tuition for each role is $375.00, and is subject to change without notice.

4) Students who successfully complete the workforce role within six months of the start date will receive a stipend of $312.00, until the stipends are expended.

5) Federal stipends are limited to one (1) per student. Students electing to complete more than one workforce role will not be eligible for additional stipends.

6) Students who receive tuition assistance from third parties are not eligible for stipends.

7) Upon completion of the training, students are encouraged to sit for the national Health Information Technology Professional Exam (HIT-Pro Exam). The first 27,500 exams are free to HITECH students.

8) Only applications with all required supporting documents will be processed.

9) Applications will be reviewed and acceptance is dependent on experience and educational background. Students will be notified by email of status once application is processed.

10) Application requirements are subject to change without notice.

11) Applicants must be eligible to work in the United States to qualify for the HITECH program.

Information required for all applicants:

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<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Middle Name</th>
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<table>
<thead>
<tr>
<th>Social Security Number</th>
<th>Date of Birth</th>
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<th>Street Address</th>
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<th>State</th>
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<th>County</th>
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<th>Day Phone</th>
<th>Evening Phone</th>
<th>Cell Phone</th>
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Workforce Role (choose one)

- Practice Workflow and Information Management Redesign Specialist
- Clinician/Practitioner Consultant
- Implementation Support Specialist
- Implementation Manager
- Technical/ Software Support Staff
- Trainer
I am applying to the HITECH Workforce Program based on the following criteria and must submit documents required by my selection to be considered for enrollment. Please select one of the following:

_______ Education background
  • Resume
  • Official transcript

_______ Experience in related fields
  • Resume
  • Verifiable Employment Letter(s) from employer(s) with contact information, job description and dates of employment to validate history of experience.

Please check ALL that apply:
Race/Ethnicity:
  □ Nonresident alien
  □ White
  □ Hispanic/Latino
  □ Black or African American
  □ Native Hawaiian or Other Pacific Islander
  □ American Indian or Alaska Native
  □ Asian
  □ Two or more races
  □ Race and ethnicity unknown

Employment Status:  
  □ Unemployed
  □ Employed (employer is requiring updated skills)
  □ Employed (personally seeking to update skills)

Education:  
  □ Healthcare
  □ IT

Experience:  
  □ Healthcare
  □ IT

Sex:
  □ Male
  □ Female

Have you previously been enrolled in another college for the HITECH Workforce Program (covered under the cooperative agreement funded by the ONC named Community College Consortia to Educate Information Technology & Health Care Professionals)?  No____ Yes_____ If Yes, indicate college name & state________________________

Have you received any stipends for completion of any HITECH Workforce Program at another college?  No____ Yes_____ If Yes, indicate college name & state________________________

I have read and understand the information related to the program, including the admission criteria. I attest that my information provided to Walters State Community College on this application is true and correct.

I acknowledge that:
  • My previous health care or information technology training may not have sufficiently prepared me for completing the Health Information Technology (HITECH) program.
  • The HITECH curriculum is written at college-level comprehension.
  • I must successfully complete the HITECH course to receive a stipend.
  • If I discontinue the program at any point, I will not receive a stipend.
  • Tuition payments are non-refundable.

________________________
Signature

________________________
Date

Walters State Community College is an equal opportunity employer/educator.