

WSCC HUMAN RESOURCES DEPARTMENT
SUPPORT STAFF – 2019 BENEFIT SUMMARY FOR NEW HIRES

- Direct Deposit; paid monthly (if hired after 1st week of month, pay will begin the following month)
- Employee Assistance Program through Optum/Here4TN
- Holidays/Administrative Closings (16 paid days)
- Leave
 - Sick Leave: 7.5 hours (1 day) per month
 - Annual Leave:
 - 7.5 hours per month for 0-5 years of service
 - 11.3 hours per month for 6-10 years of service
 - 13.2 hours per month for 11-20 years of service
 - 15.0 hours per month for 21 or more years of service
 - Bereavement Leave (22.5 hours or 3 days per occurrence)
 - FMLA (Family Medical Leave Act)
- Health Insurance (Employee pays 20%; State pays 80%)
 - Blue Cross Blue Shield – Network S
 - Cigna – LocalPlus or Open Access Plus (OAP)
 - Each vendor will offer your choice of
 - Premier PPO
 - Standard PPO
 - Consumer-driven Health Plan (CDHP)/Health Savings Account (HSA)
 - CVS/Caremark pharmacy benefit
 - Coverage is effective the first day of the month following one full calendar month of employment
 - Not eligible for continuation of insurance upon retirement
- Workers Compensation Program
- Basic Term Life Insurance – Minnesota Life/Securian
- Voluntary Insurance (at employee's cost)
 - Short Term Disability Insurance Plan – MetLife
 - Long Term Disability Insurance Plan – Lincoln Financial
 - Dental Insurance – MetLife Preferred and Cigna Prepaid Plan
 - Voluntary Group Term Life Insurance – Minnesota Life/Securian
 - Voluntary AD&D – Minnesota Life/Securian
 - Vision Plan – Davis Vision
- Flexible Benefits Plan – PayFlex
 - Health and dental insurance premium taken on a pre-tax basis
 - Health Care Flexible Spending Account (FSA)
 - Dependent Day Care Flexible Spending Account
 - Limited Purpose Flexible Spending Account (for those enrolled in an HSA)
 - Health Savings Account (HSA)
- Retirement Plans
 - Tennessee Consolidated Retirement System (TCRS) Hybrid Plan (partial defined benefit plan/partial defined contribution plan). Information is online at <https://treasury.tn.gov/Retirement/Information-and-Resources/TCRS-Overview-and-Self-Service>
 - Vesting is immediate on employee contributions; however, the portion of employer contributions that goes into the defined benefit plan (4%) is vested after 5 years of service.
 - Employer contribution rate of 8.87%
 - Employee contribution rate

- Mandatory 5%
 - Optional additional 2% through a 401(k) Plan
 - Accumulated sick leave is applied toward retirement (20 days = 1 month of retirement credit)
- Deferred Compensation Program (Tax Deferred Annuities)
 - 401(k) / 401(k) Roth – \$50 monthly state match
 - 457
 - 403(b)
- Fee Waiver for TBR/UT System Employees Program
 - A. Full-time regular employees of the TBR and UT systems are eligible to enroll in one credit course per term at any state of Tennessee public postsecondary institution (TBR or UT), with fees waived for the employee.
 - B. Part-time regular and part-time temporary employees, excluding adjuncts, of community colleges and TN Colleges of Applied Technology (TCATs) are eligible to enroll in one credit course per term at the college in which they work, with fees waived for the employee.
 - C. The waiver is limited to one class, not to exceed 4 credits or 120 clock hours. It may apply for partial payment of classes of more than 4 credit hours or 120 clock hours.
 - D. The enrollment is limited to available space with the intent that tuition-paying students shall not be denied enrollment by a student using a fee waiver.
 - E. If applicable, the fee waiver should be used before other forms of educational assistance that may be offered by the institution.
 - F. Eligibility
 1. All full-time employees (faculty, administrators, and support staff) of an institution are eligible to participate.
 2. Part-time regular and part-time temporary employees, excluding adjuncts, of community colleges and TN Colleges of Applied Technology (TCATs) are eligible to enroll in one credit course per term at the college in which they work, with fees waived for the employee.
 3. The employment status of an employee on the published first day of classes for each term determines eligibility for participation in this program.
- Spouse/Dependent Discount (50% tuition waiver)
- Longevity – \$100 for each year of employment beginning with 3 years of service
- State ID Card
- Library Privileges
- Health & Wellness – Fitness Center
- Informational Websites
 - Walters State Community College (WSCC): <http://ws.edu/>
 - WSCC Policy & Procedures: <http://catalog.ws.edu/index.php?catoid=14>
 - Tennessee Board of Regents (TBR): <http://www.tbr.edu/>
 - Benefits Administration: <https://www.tn.gov/finance/section/fa-benefits>
 - ParTNeers for Health: <http://www.partnersforhealthtn.gov/>
 - Optum/Here4TN: www.Here4TN.com or 1-855-437-3486
 - Minnesota Life/Securian: www.LifeBenefits.com/StateofTN
 - PayFlex: www.payflex.com
 - Lincoln Financial (Long Term Disability): <https://www.steps2enroll.com/tennbor>
 - Empower Retirement Services: <https://www.gwrs.com/login.do>