



4th Annual Harvest & Holiday Festival *Crafts and More*

sponsored by the
Walters State Community College
Support Staff Council
proceeds go to the Support Staff Council Fund



Thursday, November 7, 2013
9 a.m. - 6 p.m.

Walters State Morristown Campus
Dr. Jack E. Campbell College Center Building
Registration Deadline: Friday, October 25, 2013

*We will be accepting donated items for a
silent auction.*

Call or e-mail for more information

Tammy Wells: 423-585-6899 • tammy.wells@ws.edu

Andrea Isenberg: 423-585-6767 • andrea.isenberg@ws.edu



SUPPORT STAFF COUNCIL

Dear Craft Vendors:

The Walters State Community College Support Staff Council is getting ready for its 4th Annual Craft Fair, and we would like to take this opportunity to invite you to join us.

On Thursday, November 7, 2013, the Harvest & Holiday Festival Craft Fair will be held at our Walters State Morristown Campus in the Dr. Jack E. Campbell College Center Building. We have enclosed a registration packet for your convenience. Your registration form(s) should be returned by Friday, October 25, 2013.

The registration fee will be \$40 per crafter/vendor to sell handmade crafts and specialty products such as Thirty One, Mary Kay, Pampered Chef, etc. If you sell a speciality product, we will only be accepting one vendor of the speciality product.

Checks should be payable to Walters State Community College (please write in Support Staff Craft Fair Fee in the memo). Registration fees are non-refundable after Friday, October 25, 2013.

Please send payment and registration form(s) to:

Georgia Atkins
Cashier Office
Walters State Community College
500 S. Davy Crockett Parkway
Morristown, TN 37813-6899

All proceeds from booth rentals will go toward the Walters State Support Staff Council.

Thank you in advance for your participation. Should you have any questions or need additional registration packets for friends or family, please contact Andrea Isenberg 423-585-6767 (andrea.isenberg@ws.edu) or Tammy Wells 423-585-6899 (tammy.wells@ws.edu) between the hours of 8 a.m. and 4:30 p.m. Monday through Friday. We look forward to seeing you in November!

Your donated items for a silent auction will be greatly appreciated.

Sincerely,

Walter State Support Staff Council

**Walters State Community College
Support Staff Council**

CRAFT FAIR VENDOR REGISTRATION FORM

Vendor / Company Name: _____

Address: _____

Department (if applicable): _____

Phone Number(s): Home _____ Other _____

E-mail Address: _____

My craft(s) include (give a brief description): _____

I _____ will be participating in or furnishing
(PRINT NAME)

items for the Walters State Support Staff Council Harvest Festival Craft Fair. I realize that I will be responsible for staffing my exhibit and handling all purchases and collections for my items. I agree not to hold the Support Staff Council or Walters State Community College responsible for any item that may be lost, damaged, or stolen in the course of this event.

(SIGNATURE)

NOTE: 1 table and two chairs will be provided for \$40.00

___ Please provide electricity in my booth for an additional \$5.

Amount Enclosed \$ _____

Set up will begin at 7 a.m.