

Veterans Certification Request Form

Veterans Affairs, Walters State Community College
 500 S. Davy Crockett Pkwy, Morristown, TN 37813
<http://www.ws.edu/student-services/veterans-affairs/>
 Phone: 423-585-6896 Email: Veterans.Affairs@ws.edu

All students must complete this form each term to request enrollment certification to the VA for payment of VA Educational Benefits. The following supporting documentation must be provided to the School Certifying Official for *initial* certification for VA benefits: VA Certificate of Eligibility, Notice of Basic Eligibility (NOBE) for Guard and Reserve members, DD-214 (Member Copy). Return this form to Veterans Affairs. You may drop off forms to TECH 246, send via campus mail, or scan as PDF and email to Veterans.Affairs@ws.edu

PLEASE COMPLETE ALL INFORMATION New Student Returning Student

Name (last, first, middle initial) _____

W# _____ VA Chapter _____ Service/Branch _____ Active/Prior Active Duty ___ Reserve ___ Guard ___

Term: Fall Spring Summer Year _____ Major _____

Will you graduate this semester? Yes No

I have adequate remaining entitlement to VA/DoD education benefits for the term requested.

Classes must apply to my degree to be eligible for VA benefits.

Classes that do not run from term start to term end may affect VA payment.

I must immediately report any changes in enrollment to the SCO by email, along with explanation for dropping courses. A reduction in credit hours may result in a change of eligibility for benefits and may create a debt. Loss of benefits could revert back to the first day of class.

VA benefits may be discontinued if I fail to maintain satisfactory academic progress/attendance toward degree completion.

I am responsible for paying any tuition and fees not covered by my Veterans benefits.

Initial to confirm the above statements. List courses to be certified to the VA.

Course	Beginning Date	End Date	Credit Hours	WS Campus

***Return this form with the Deferment Form *after* you have registered and at least two (2) weeks prior to the payment due date for the term.**

Signature

Date