

How to Schedule an Appointment with TracCloud

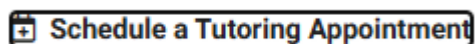
Step 1: Scan the QR code or click on the following link to go to your personalized dashboard:

[TracCloud](http://tutortrac.ws.edu/) <http://tutortrac.ws.edu/>



Hello, *Your Name*! Welcome to Tutoring!

Step 2: Click on the “Scheduling a Tutoring Appointment” box.



Step 3: Choose the **Subject** and **Reason** for the appointment and then click **Search**.

For Student: **Your Name Will Be Here**

Subject:

Reason:

Search...

Step 4: Choose an appointment from the list of available times, tutors, and campus locations.

Schedule a Tutoring Appointment

Print... x

Subject: **MATH1530 - Probability and Statistics**
Reason: **In-Person Tutoring Session**

There are 2 slots of time available. Please choose one that works for you...
Choose a different date:

Wed, Sep 10 2025

Time	Day	Location	Tutor Name
11:00a-11:45a	Wed Sep 10	1 on 1 In-Person OR Online	Tutor Name
10:00p-1:45p	Wed Sep 10	1 on 1 In-Person OR Online	Tutor Name

Load more for Thu, Sep 11 2025...

Step 5: Check the **appointment date** and **time**, the **meeting type** (In-person or Online), and the **campus location** on the confirmation page and then click **SAVE** at the bottom left of the page.

Schedule a Tutoring Appointment

Subject: **MATH1530 - Probability and Statistics**
Reason: **In-Person Tutoring Session**

Student: **Your Name** Consultant: **Tutor Name** Date: **09/10/2025**

Status: Center: **Tutoring Services Campus Name**

Subject: **MATH1530 - Probability and Statistics**
Reason: **In-Person Tutoring Session**

Meeting Type: ☒ In-Person ☐ Online

Please review the chosen center above.

Change to Asynchronous

In-Person Location

SAVE Click to Save.